



# **FSO SERVICES NEWS**

**DECEMBER 2023**



**Thanks for a Stellar 2023!**

As we move into 2024 and reflect on our time together in 2023, we want to thank our clients, partners and community members for their support and business throughout the year. Be sure to look at what's on the horizon for your security program in 2024 and review your end-of-the-year tasks.

***We help clients maintain a simple and compliant security program.***

**[www.fso-services.com](http://www.fso-services.com)**

## **ABOUT FSO-SERVICES**

Our services are centered around proven policies, procedures and training that deliver compliance with government security requirements.

To learn more, visit our new website: [www.fso-services.com](http://www.fso-services.com).

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## Close out Yearly Items

The end of the year is always a good time to have a checklist of items to review for your industrial security program. It's essential to look at all your documentation, cleared people, and required annual submissions. We have templates we provide to clients to help them be sure all the necessary items are complete as the new year approaches.

## Prepare Each Month for a Superior Audit

Don't leave all your preparation till the last minute. Preparing for your next audit should be an ongoing process. If you carve up items and do at least a few a month, it will make your audit super smooth. We can help you design a plan to follow and work with you regularly so you achieve a superior on your next audit.



## Meeting Reporting Requirements

Employees must report suspicious contacts, insider threats, foreign travel, and other changes. It's always a good idea to remind your cleared employees about their reporting requirements and who they should be reporting to. DCSA will ask about this in your next security assessment, so be prepared to discuss your process, and don't be surprised if they want to talk to your employees.



# I/ITSEC

INTERSERVICE/INDUSTRY TRAINING, SIMULATION & EDUCATION CONFERENCE

## See You Next Year at I/ITSEC 2024

We attended I/ITSEC, the World's largest training, simulation and modeling conference and had a great time! We saw some exciting technology and discussed helping several clients with their industrial security needs. There's so much exciting stuff going on in the industry - we hope to see you next year!